

NAVAL SUPPORT ACTIVITY NAPLES, ITALY

PLAN OF THE WEEK

22 DECEMBER - 28 DECEMBER 2025



MISSION STATEMENT

To provide outstanding support to NATO and SIXTH Fleet, afloat units, 55 tenant commands and approximately 10,000 personnel. Ensure reliable command and control for all units in the Naples, Italy area of operation.

COMMANDING OFFICER

CAPT J. L. RANDAZZO

EXECUTIVE OFFICER

CDR B. D. KOCH

COMMAND MASTER CHIEF

CMDCM C. A. MILLER

UNIFORM OF THE WEEK NWU/Flight Suit

FY25 OF THE YEAR AWARDEES

SENIOR SAILOR OF THE YEAR:.....NC1 MARTIKA VELASQUEZ

SAILOR OF THE YEAR:.....NC2 MIRIAM JUAREZ

JUNIOR SAILOR OF THE YEAR:.....CS3 SANA PRESHA

BLUEJACKET OF THE YEAR:.....MASN ROCIO VELAFLORES

CIVILIAN OF THE YEAR (CAT 1):

CIVILIAN OF THE YEAR (CAT 2):

CIVILIAN OF THE YEAR (CAT 3):

OF THE QUARTER AWARDEES

SENIOR SAILOR OF THE QUARTER:.....MA1 SARA FOSTER

SAILOR OF THE QUARTER:.....HT2 NAOMI NANEZ

JUNIOR SAILOR OF THE QUARTER:.....CS3 SANAA PRESHA

BLUEJACKET OF THE QUARTER:.....MASN ROCIO VELAFLORES

CIVILIAN OF THE QUARTER (CAT 1):.....ISA LAMONACA

CIVILIAN OF THE QUARTER (CAT 2):.....TIZIANA CHIANESE

CIVILIAN OF THE QUARTER (CAT 3):.....MOREINA ESCOBAR

COMMAND SECURITY MANAGER.....PAUL KOKOSZ

COMMAND CAREER COUNSELORMA1 SARA FOSTER

COMMAND SEXUAL ASSAULT RESPONSE COORDINATORJOHANNA ROSARIO

COMMAND FITNESS LEADERMMCS RAY WILLIS

COMMAND MANAGED EQUAL OPPORTUNITY OFFICERMACS ANDRES EGUIGURE

DRUG & ALCOHOL PROGRAM ADVISORCSC JOSHUA HERNANDEZ

SENIOR WATCH OFFICER / WATCHBILL COORDINATORLT DYLAN STRUTHERS/MACS JASON ANASTOS

SUICIDE PREVENTION OFFICER.....MAC STANLEY VOLNE

VOTING ASSISTANCE OFFICER.....VACANT

COMMAND ONBUDSMAN: NSA NAPLES/GAETA.....DIANE KINLAW/REBECCA MCLINDEN

COMMAND FINANCIAL SPECIALIST.....MAC JAMES HORD

COMMAND VICTIM & WITNESS ASSISTANCE PROGRAM COORDINATOR.....LT COOPER JONES

IMPORTANT CONTACTS

EMERGENCY CALLS ON BASE.....911 or 629-4911

EMERGENCY CALLS OFF BASE.....081 568 4911

AIR TERMINAL.....626-5283

EMERGENCY MANAGEMENT OFFICE.....525-5303

FRAUD/WASTE/ABUSE HOTLINE.....629-2983

FAMILY ADVOCACY HOTLINE.....629-6372

INFORMATION SECURITY VIOLATIONS.....626-2207

COMMAND DUTY OFFICER.....+39 335 825 7986

COMMAND FAP DUTY PHONE (ON-DUTY VICTIM ADVOCATE).....+39 331 691 8268

COMMAND DUTY CHAPLAIN.....+39 366 680 5972

COMMAND OMBUDSMAN.....+39 331 622 3453/+39 331 647 1634

COMMAND DUTY CASUALTY ASSISTANCE CONTROL OFFICER (CACO).....+39 345 870 4084

DOMESTIC VIOLENCE HOTLINE (24/7/365).....1-800-799-7233

DON CIVILIAN EMPLOYEE ASSISTANCE PROGRAM.....1-844-DON-CEAP (TTY 711)

NAVY INSPECTOR GENERAL.....1-800-522-3451 / NAVIGHotlines@navy.mil

SEXUAL ASSAULT HOTLINE (24/7/365).....1-800-656-4673, or chat online at rainn.org

SUICIDE & CRISIS LIFELINE (24/7/365).....Call or text 988, or chat online at 988lifeline.org

NSA NAPLES, ITALY HPCON: ALPHA

THE PLAN OF THE WEEK CONTAINS OFFICIAL INFORMATION AND IS NOT TO BE REMOVED FROM THE LIMITS OF NSA NAPLES, ITALY.
ALL PERSONNEL ARE RESPONSIBLE FOR KNOWLEDGE OF THE CONTENTS OF THE PLAN OF THE WEEK.

CDO WATCHBILL

<i>DATE</i>	22 DEC 2025	23 DEC 2025	24 DEC 2025	25 DEC 2025	26 DEC 2025	27 DEC 2025	28 DEC 2025
<i>CDO</i>	MA1 AGUINAGA	MA1 REDD	FCC CORE	LS1 ANDERSON	CTT1 AUSTIN	GM1 MARTINI	GM1 MARTINI
<i>SUNRISE/SUNSET</i>	0720/1639	0720/1640	0721/1640	0721/1640	0722/1641	0722/1641	0723/1642

UPCOMING EVENTS

- Second Winter Holiday Leave Period: 1600, 11 – 0700, 29 December 2025
- Command turnover day is 29 December 2025
- Third Winter Holiday Leave Period: 1600, 29 December 2025 – 0700, 15 January 2026

UPDATE TO ADVANCEMENT RESULTS TO BE RELEASED

19 DECEMBER QUOTAS

22 DECEMBER TRIAD RELEASE

23 DECEMBER NAVADMIN RELEASE

NAVY WORKING UNIFORM TYPE III AUTHORIZED BOOTS FOR WEAR

- Includes certified and Optional (non-certified) boots authorized for wear with the NWU Type III uniform
- Replaces and supplements authorized boots listed in NAVADMIN 214/17
- Outlines authorized optional boots that are rough-side out coyote and smooth leather brown boots which require Command permission and guidance for wear
- Includes boots no longer authorized for wear
- Does NOT include all authorized organizational boots
- Will be updated periodically to reflect boots added or deleted for authorized wear

ELECTRONIC PERSONNEL ACTION REQUEST

• MyNavy Portal (MNP) is implementing an enhanced electronic Personnel Action Request (ePAR) capability for Sailors. The wizard-like process is configured to support NAVPERS 1306/7 (Rev. 08-25) and expected to go-live on January 29, 2026. The enhanced MNP ePAR will replace the existing capability and add 13 new request types. To ensure Sailors are not disadvantaged during transition from the old to the new process, Command Career Counselors shall process all ePARs currently in their MNP queue by January 27, 2026.

• What you need to know – MyNavy Portal ePAR update requires CCC support
In collaboration with the Navy Counselor community, MyNavy Portal is implementing an enhanced Epar capability for Sailors. Expected release is January 29, 2026. The enhanced ePAR capability includes additional requirements supporting NAVPERS 1306/7 (Rev. 08-25). As a result, all ePARs currently in MNP must be processed and submitted to MNCC prior to January 27, 2026. All ePARs remaining in the system after January 27, 2026 will not be processed or sent to MNCC

Resources

- MNP ePAR overview page: <https://www.mn3p.navy.mil/web/career-planning/epar>
- Electronic Personnel Action Request, NAVPERS 1306/7 (Rev. 08-25):
<https://www.mynavyhr.navy.mil/References/Forms/NAVPERS/>
- MILPERSMAN 1306-112, Enlisted Personnel Action Request:
<https://www.mynavyhr.navy.mil/Portals/55/Reference/MILPERSMAN/1000/1300Assignment/1306-112.pdf>

CIVILIAN PERSONNEL NOTE - WORK-LIFE SERVICES BY LIFECARE

The holiday season doesn't have to be stressful. LifeCare is available 24/7 to help you navigate the busy season with ease. Let us help you stay on top of your to-do list, so you can enjoy more of what matters. Wondering how to stay on top of the holidays? LifeCare can help with:

- Locate event planning support to help you celebrate
- Offer holiday budgeting tips and resources
- Share delicious recipes
- Research travel resources to make your trips smoother, and, much more!

Plus, join this month's Care Talks on topics including: Managing Strong Emotions, Emotional Eating, Holiday Gift Guide, Stress Reduction Tool Kit.

Visit <https://member.magellanhealthcare.com/> or call 1-844-DON-CEAP / TTY 711 for confidential, no cost help 24/7/365 for you and your household members.

NON-JUDICIAL PUNISHMENT RESULTS: NONE

//s//

T. E. MITCHELL JR.
YNC(SW/IW), USN

NSA NAPLES, ITALY HPCON: ALPHA

THE PLAN OF THE WEEK CONTAINS OFFICIAL INFORMATION AND IS NOT TO BE REMOVED FROM THE LIMITS OF NSA NAPLES, ITALY.
ALL PERSONNEL ARE RESPONSIBLE FOR KNOWLEDGE OF THE CONTENTS OF THE PLAN OF THE WEEK.